

Hamilton Fire Department
Meeting Minutes
June 2023

1. Call to order

The meeting was called to order at 7:04 am by Lowell Winne. Winne entertained any opening comments. There were none. Missy Harvey opened with prayer.

2. Roll call

Heath Township: Missy Harvey, Hilda Boerman **Manlius Township:** Lowell Winne, Barbara VanGelderén **Fillmore Township:** Tim Hoffman, Bob Younker **Absent:** Ron Jones from Heath

3. Approval of minutes from last meeting

Motion from Hoffman with support from Winne to approve minutes from December 15, 2022 meeting. Unanimously approved.

4. 2022/2023 Fiscal Year Review

A. Operational Updates:

- a. As of May 31st, 14% increase in incident volume.
- b. Building addition is now complete.
- c. Light Rescue Truck is still in production. Tentative delivery date is in July of 2023.
- d. A CD deposit was made of \$100,000.
- e. Tim Haverdink is stepping down. Shy Foster, a new Fire Fighter, will be starting in July. Admin changes in house include Mike Capel as new Assistant Chief and Brian Kempkers moving to Captain position as well as overseeing all equipment.

A. Review Line Item Adjustments

Motion from Hoffman with support from VanGelderén to accept line item adjustments as presented with adjustment to line item 802 to read \$1600.00. Vote taken, all in favor, motion passed. Motion from Younker with support from VanGelderén that additional line item adjustments to be made for fiscal year end of June 30, 2023 can be done without board approval up to \$5000.00. Vote taken, all in favor, motion passed.

B. Expenditure Line Item Adjustments

Discussed Capital Equipment purchases made in 2022/2023 and amounts budgeted vs amount spent. Summary of Building addition, Light Rescue Truck, Genesis Rescue Tool, Wildland Gear, Motorola Radios, and Boat with motor and trailer is projected fund balance of \$18,615.00

5. Lease Agreement

Motion from Hoffman with support from Boerman to table signing of lease agreement. Vote taken, all in favor, motion passed. Winnie will contact supervisor Jones from Heath and supervisor from Fillmore or one of the Fire Board Representatives from Fillmore to schedule a special meeting to discuss the Lease agreement further. Winnie will either contact Clerk Harvey to notice the meeting or notice the meeting himself 18 hours prior to the special meeting to follow the OMA requirements.

6. New Business :

- A. Motion From Harvey with support from Hoffman to approve the use of Siegfried Crandall PC for the annual Audit for the Fire Department for 2022/2023 fiscal year end. Vote taken, all in favor, motion passed.

7. Round Table – None

8. Next Board Meeting - December 21, 2023 at 7:00 am

Motion from Winne with support from VanGelderren and unanimously approved to adjourn the meeting at 7:35 am.

Minutes submitted by Clerk Missy Harvey